



# PhilGEPS

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 11948483  
**Procuring Entity** DEPARTMENT OF EDUCATION - DIVISION OF CITY SCHOOLS, VALENZUE  
**Title** Lease of Venue with meals package for Hosting the 6th Regional Executive and Management Committee Meeting  
**Area of Delivery** Ilocos Sur

<b>Solicitation Number:</b>	SDO-VAL-SVP-2025-04-0026	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Lease and Rental of Property or Building	<b>Date Published</b>	05/04/2025
<b>Approved Budget for the Contract:</b>	PHP 120,000.00	<b>Last Updated / Time</b>	05/04/2025 00:00 AM
<b>Delivery Period:</b>	1 Day/s	<b>Closing Date / Time</b>	11/04/2025 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Normalyn M. Florin Secretariat Pio Val St., Marulas, Valenzuela City Metro Manila Philippines 63-8-2934507 Ext.118 63-8-2934507 bac.sdoval@deped.gov.ph		

#### Description

To: All Eligible Suppliers:

The Department of Education-SDO Valenzuela City through Bids and Awards Committee (BAC) and its Secretariat, intends to procure the Lease of Venue with meals package for Hosting the 6th Regional Executive and Management Committee Meeting through Section 53.9 (Negotiated Procurement-Small Value Procurement) of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. The quotation above the Approved Budget of the Contract (ABC) shall be automatically disqualified.

Please submit your proposal for the items described and required herein, subject to compliance with the Terms and Conditions provided on this Request for Quotation (RFQ). Quotations may be submitted manually in a sealed envelope quotation duly signed by you or your duly authorized representative or via email (bac.sdoval@deped.gov.ph) on or before April 11, 2025, 8:00am-5:00pm to SDO Valenzuela Records Section.

Please quote your best offer for the items/s described herein addressed to:

ERNEST JOSEPH C. CABRERA  
Chairperson, Bids and Awards Committee  
DepEd-SDO Valenzuela, Pio Valenzuela St., Marulas, Valenzuela City  
Tel. No. 8277-3439 local 118 or 34454757  
Email: bac.sdoval@deped.gov.ph

Pursuant to Appendix A "Documentary Requirement for Alternative Methods of Procurement of Annex "H" of revised IRR of RA No. 9184, the following documents are required to be submitted along with your proposal on the above set deadline or before the issuance of a Notice of Award.

1. Copy of Valid/Latest Mayor's/Business Permit
2. Copy of valid SEC/DTI
3. Copy of valid PhilGEPS Registration Number/Organization ID No./PhilGEPS Registration (Platinum Membership.)
4. Copy of updated/valid BIR/COR (Certificate of Registration-Line of Business)

5. Notarized Omnibus Sworn Statement
6. Copy of Sanitary Permit
7. Accomplished prescribed RFQ Form.

**PARTICULARS:**

Lease of Venue with meals package for Hosting the 6th Regional Executive and Management Committee Meeting on May 21, 2025 at Ilocos Sur

Managed Buffet with Overflowing brewed coffee, with water on the side and pica-pica, with chairs and tables set-up

**Meals****Breakfast**

Ensaladang Talong with Tomato, sibuyas, bagoong on the side, scrambled egg, fried dried Espadang Isda, Tapang Kabayo, fried and plain rice with overflowing brewed coffee

**Lunch**

Igado, Sinanglao, Pakbet Ilocano, Gising-Gising, Crispy Bagnet with Pineapple Juice

**PM Snacks**

Ilocos Royal Bibingka, Ilocos Empanada and Lemongrass Tea

Function Hall - Air-conditioned conference room for a formal meeting with complete amenities like a sound system, 3 projectors and screen, etc. for at least 100 pax

**Note:**

Venue/bidder is preferably located in Bantayan or San Vicente, Ilocos Sur.

For clarifications, you may contact the BAC Secretariat through email address bac.sdoval@deped.gov.ph, or at telephone number 8277-3439 local 118.

(Sgd.) ERNEST JOSEPH C. CABRERA  
Chairperson, Bids and Awards Committee

**Created by** Normalyn M. Florin

**Date Created** 04/04/2025

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